**Rutgers Business School: Specialty Masters Programs: Special Permission Number Request Form for Non-MBA Students**

Please review your student’s requirements. If your student does not meet the minimum requirements, please do not forward this request to the MBA office (mba@business.rutgers.edu).

**Student Name:**

**Term:**

**Date:**

**Program Director/Advisor Email:**

**Student Email:**

**Program currently matriculated in:**

**Cumulative GPA:**

**Years of Work Experience:**

**RUID:**

**Course Requested in the MBA Program:**

**Course Name:**

**School/Course Number/Section/Index:**

**Pre-reqs met:**

**Requirements:**

-Requests must come from the department and not from students

-Two years of full-time work experience

-Student must have a cumulative GPA of 3.2

-All pre-reqs must be met. Please check the course catalog and/or website

-Resume is required for each student

-Request for MBA core/foundation courses will be accepted a week prior to the semester start date. Full-time MBA sections are never available to any student.

-Registration must be done by the academic program, and not the MBA office.

This form does not guarantee student registration.