

MBA Independent Study Guidelines

An Independent Study is an opportunity for a student to work closely with a full-time faculty member in the Rutgers Business School on independent research or a special project. A student may only take one (1) independent research course per term. A student may take no more than two (2) independent studies towards his or her degree in total and they cannot be in the same semester. The student arranges independent study through contact with an individual faculty member who has interests or expertise that match those of the student. Substantial initiative and preparation are normally required, and these are the responsibility of students who wish to arrange for independent study. Students will earn academic credit by completing a written research project, which is evaluated and graded by the supervised faculty member.

In most cases, an independent study is arranged to provide instruction in areas not offered through regular courses. Proposed independent study arrangements that duplicate or closely follow scheduled courses will not be approved.

To be considered for independent study, a student must have a cumulative grade point average of 3.0 or better. In addition, the student must complete an "Application for Supervised Academic Work" (attached) and prepare a short proposal detailing the work plan and research or project he or she wishes to undertake. Both of these must be submitted to the MBA Program Office for approval before the start of classes in the semester the student wishes to take the independent study. Students whose applications are not accepted will be informed in writing as soon as possible.



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Piscataway, NJ 088547

Application for Supervised Academic Work

This application must be completed by the student and approved by the MBA Program Office prior to registration. Students may only register for one (1) supervised course per term and must complete a separate application for each supervised course.

Student Name: _____ RUID #: _____

Address: _____

Phone: _____ E-Mail: _____

Concentration(s): _____ GPA: _____

1. State the learning goal(s) and specific objectives of your supervised work.

2. Describe the procedure(s)/process you will employ to attain your objectives.

3. Describe the written product(s) which will result from this supervised work.

4. Attach research/project proposal on a separate page

Semester Course will be taken: Fall Spring Summer Year: _____

Course Information: School: _____ Subject: _____ Course: _____ Index: _____

Credits (not to exceed 4): _____ SPN: _____

Faculty Supervisor: _____

Print Name

Faculty Supervisor: I have reviewed the above student's proposal for supervised academic work and have agreed to supervise this project.

Signed: _____ Date: _____