



Office of the Registrar
Rutgers University–Newark
249 University Avenue, 3rd floor
Newark, NJ 07102

registrar.newark.rutgers.edu
p. 973-353-5324
f. 973-353-1357

CHANGE OF NAME FORM
(PLEASE PRINT CLEARLY)

Please read the "Policy Statement on Student Name Changes on University Records" before completing this form. Use it only to change your name on the University's Official Records, not to correct or adjust the spelling or format of your name. When completing this form please print legibly. Submit the completed form to the Office of the Registrar at the address above. Two forms of identification are required as described in the Policy Statement linked above. At least ONE ID MUST BE a State/Federally issued picture ID (such as USA Passport, Permanent Resident Card, or driver's license).

Current Name on Record Now: Last Name First Name Middle Name or Initial

Requested (New) Name: Last Name First Name Middle Name or Initial
(name changed to)

RUID: Telephone#:

Current Address:

Email Address: Date of Birth:

If currently enrolled, complete the following:

Current School/College Attending:

Other Rutgers Schools of Attendance:

If not currently enrolled complete the following:

Last School of Attendance: Date Attended:

Other Rutgers Schools of Attendance: Date(s):

Degree(s) Awarded and Year(s) Awarded:

I submit and
(Driver's License, a Passport or a Permanent Resident Card, Notarized Marriage Certificate, a Court Order Social Security Card, or bank documents) to verify my name change.

STATEMENT BY STUDENT:

I affirm that the request for a change of name on the Rutgers University Registrar's Student Records has no fraudulent or criminal purpose.

Signature: Date

FOR REGISTRAR'S OFFICE USE:

Processed by: Date completed: